An Introduction to Power Automate

Price: 765

Duration: 1 days

Delivery Methods: Virtual

Overview

In this workshop, participants will gain foundational knowledge about Microsoft Power Automate, a powerful tool for automating repetitive business processes. Homework will be assigned for practice between the introduction and advanced sessions.

Learning Objectives:

- Understand the core features and capabilities of Power Automate.
- Explore the different Power Automate applications and their use cases.
- Learn about the building blocks of cloud flows in Power Automate.
- Discover real-world scenarios where Power Automate can streamline tasks.
- Understand how process mining can enhance process efficiency.
- Create a simple cloud flow to automate a business process.
- Learn how to leverage Copilot for building cloud flows.

Course Outline

An Introduction to Power Automate

Lesson 1: What is Microsoft Power Automate?

- Benefits of automation
- Accessing Power Automate

Lesson 2: Getting Started with Power Automate

- Understanding capabilities of Power Automate

- Using Power Automate templates to build a flow

- Navigating Power Automate

- Reviewing runs and identify Flow vulnerabilities

- Modifying a Power Automate flow

- Turn off or delete a Power Automate

Lesson 3: Creating a Power Automate flow

- Review steps to determine flow content

- Using Copilot to create a simple Coud automation

- Editing Cloud Automation

- Adding simple logic to flow

Lesson 4: Integration

- Review connectors

- Connecting to Excel

- Connecting to SharePoint

- Integrating with Outlook Email

Lesson 5: Review of Administration and maintenance

- Maintaining a Power Automate

- View history and analytics

- Sharing a Power Automate

- Export and import Power Automate Flows

Course Schedule

Date	Time	Price	Options
04/16/2026	08:00 AM - 04:00 PM CT	765.00	**Buy Now** **Enroll**

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