

Building Successful Work Relationships (Second Edition)

Price: 1500

Duration:

Delivery Methods: Virtual

Overview

In the interdependent workplace, we rely on each other to get things done. A professional network isn't something we can take for granted – mapping work relationships can be a complex task and understanding different behavioral styles takes effort – but it pays off! Good working relationships means more than just reducing conflict and misunderstandings. It also means building trust, increasing influence, and benefitting from the knowledge and advice of co-workers and senior managers. This workshop will help you develop relationship building skills so you can communicate who you are, what you need, and why you need it in a way that builds trust, respect, and a professional reputation.

Course Schedule

Date	Time	Price	Options
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Why Professional Choose TOPTALENT?

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For questions

call:

[\(469\) 721-6100](tel:4697216100)

Email:

info@toptalentlearning.com

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FAQ

What if I have to reschedule my class due to conflict?

Ten (10) business days' notice is required to reschedule a class with no additional fees. Notify TOPTALENT LEARNING as soon as possible at 469-721-6100 or by written notification to info@toptalentlearning.com to avoid rescheduling penalties.

How do I enroll for this class?

Please contact our team at 469-721-6100; we will gladly guide you through the online purchasing process.

What happens once I purchase a class?

You will receive a receipt and an enrollment confirmation sent to the email you submitted at purchase. Your enrollment email will have instructions on how to access the class. Any additional questions our team is here to support you. Please call us at 469-721-6100.

What is your late policy?

If a student is 15 minutes late, they risk losing their seat to a standby student. If a student is 30 minutes late or more, they will need to reschedule. A no-show fee will apply. Retakes are enrolled on a stand-by basis. The student must supply previously issued courseware. Additional fees may apply.

What happens when I finish my class?

You will receive a 'Certificate of Completion' once you complete the class. If you purchased an exam voucher for the class, a team member from TOPTALENT LEARNING will reach out to discuss your readiness for the voucher and make arrangements to send it.