

# Getting the Most from Your Spreadsheets with GenAI

**Price:** 245

**Duration:** 1 days

**Delivery Methods:** Virtual

## Overview

Artificial intelligence (AI) has rapidly become a phenomenon; a much-talked-about technological sea change. It's also a major disruptive force in the world of business. Generative AI tools can provide value in many ways, one of which is by assisting people who work with data stored in spreadsheets. No matter what spreadsheet software you use, what the data is about, or how it's structured, you can use freely available generative AI tools to enhance your productivity and help you find solutions to problems that can guide crucial business decisions. And, you can do all of this without having to pay for expensive AI integrations into your spreadsheet software. You just need to know what generative AI can do for you, what free tools to leverage, and the right questions to ask to get the most from your spreadsheets.

## Course Objectives:

In this course, you will use generative AI to assist you as you work with spreadsheets. You will:

- Select and use generative AI tools to generate spreadsheet content.
- Use generative AI to enhance your productivity while working in spreadsheets.
- Use generative AI to solve spreadsheet-related problems.

## Target Student:

This course is designed for professionals in a variety of roles who currently use spreadsheets to accomplish business tasks, and who want to enhance their use of spreadsheets by leveraging

freely available generative AI tools.

## Course Content

### Lesson 1: Using AI to Generate Spreadsheet Content

**Topic A:** Generate Spreadsheet Content

**Topic B:** Using the Right GenAI Tool for the Job

### Lesson 2: Enhancing Your Spreadsheet Productivity with GenAI

**Topic A:** Ask GenAI for Basic Help

**Topic B:** Ask GenAI for Help Performing Specific Tasks

### Lesson 3: Solving Problems Using GenAI

**Topic A:** Identify Problem-Solving Limitations of GenAI

**Topic B:** Solve Problems Strategically Using GenAI

## Course Schedule

Date	Time	Price	Options
07/10/2026	08:00 AM - 11:30 AM CT	245.00	<a href="#">Buy Now</a> <a href="#">Enroll</a>

## Why Professional Choose TOPTALENT?

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For questions

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## **FAQ**

### **What if I have to reschedule my class due to conflict?**

Ten (10) business days' notice is required to reschedule a class with no additional fees. Notify TOPTALENT LEARNING as soon as possible at 469-721-6100 or by written notification to [info@toptalentlearning.com](mailto:info@toptalentlearning.com) to avoid rescheduling penalties.

### **How do I enroll for this class?**

Please contact our team at 469-721-6100; we will gladly guide you through the online purchasing process.

### **What happens once I purchase a class?**

You will receive a receipt and an enrollment confirmation sent to the email you submitted at purchase. Your enrollment email will have instructions on how to access the class. Any additional questions our team is here to support you. Please call us at 469-721-6100.

### **What is your late policy?**

If a student is 15 minutes late, they risk losing their seat to a standby student. If a student is 30 minutes late or more, they will need to reschedule. A no-show fee will apply. Retakes are enrolled on a stand-by basis. The student must supply previously issued courseware. Additional fees may apply.

### **What happens when I finish my class?**

You will receive a 'Certificate of Completion' once you complete the class. If you purchased an exam voucher for the class, a team member from TOPTALENT LEARNING will reach out to discuss your readiness for the voucher and make arrangements to send it.