Power BI Essentials (TTDPB01)

Price: 1695

Duration: 2 days

Delivery Methods: Virtual

Overview

Power BI is a powerful tool for turning raw data into meaningful insights, making it an essential skill for professionals who work with reporting, analytics, and business intelligence. Whether you need to organize messy data, create interactive reports, or share insights with your team, knowing how to use Power BI effectively will help you work faster and make better decisions. In this hands-on, expert-led course, you will learn how to connect, clean, transform, and visualize data using Power BI's core features. You will build practical skills that allow you to structure data for analysis, create dynamic reports, and confidently work within the Power BI ecosystem.

Power BI Essentials is a two-day, hands-on course designed for those new to Power BI and walks you through basic workflows, from shaping and preparing data in Power Query Editor to building relationships in a data model and writing basic DAX calculations. You will learn how to apply best practices for formatting reports, use slicers and filters to improve interactivity, and create drill-through pages for deeper insights. You will also explore how to enhance reports with hierarchies, tooltips, and calculated columns, making your visuals clearer and more dynamic. As you progress, you will work with Power BI Service to publish and share reports, set up refresh schedules, and manage workspaces effectively.

By the end of this course, you will have the confidence to clean and structure data efficiently, create compelling reports that bring your data to life, and share them seamlessly across your organization. With a balance of instruction and hands-on practice, you will leave with practical skills that can be applied immediately in your work. Whether you are an analyst, business professional, or report developer, this course gives you the foundation to build smarter reports and work more effectively with data.

Audience Profile

This course is ideal for professionals who want to start using Power BI to analyze and visualize data efficiently. It is designed for business analysts, data professionals, report developers, and anyone who needs to turn data into actionable insights.

Recommended Skills Before Attending:

Familiarity with Excel or other spreadsheet-based tools for data organization and analysis.
Basic understanding of data concepts, such as tables, relationships, and aggregations.
Experience working with business reports, dashboards, or data visualization tools is helpful but not required.

At Course Completion

This expert-led, hands-on course is designed to help you build a strong foundation in Power BI, allowing you to confidently clean, model, visualize, and share data. By the end of the course, you will be able to:

Connect, transform, and prepare data using Power Query Editor, ensuring accuracy and consistency before analysis.
Build relationships between data tables, understanding when to use one-to-one, one-to-many, and many-to-many relationships.
Write basic DAX calculations to create custom measures, calculated columns, and tables for more meaningful insights.
Design interactive reports with slicers, filters, hierarchies, and tooltips to improve user experience and engagement.
Publish reports to the Power BI Service, manage workspaces, and set up refresh schedules for seamless data updates.
Apply best practices for report performance and formatting, ensuring reports are both efficient and visually compelling.

Prerequisites

To ensure a smooth learning experience and maximize the benefits of attending this course, you should have the following prerequisite skills:

A general knowledge of database concepts (fields, records, relationships)
An awareness of key business priorities such as revenue, profitability, and financial accounting is desirable.

Familiarity with Excel would also be helpful.

Course Schedule

Date	Time	Price	Options
05/18/2026	09:00 AM - 05:00 PM CT	1,695.00	**Buy Now** **Enroll**
07/27/2026	09:00 AM - 05:00 PM CT	1,695.00	**Buy Now** **Enroll**
09/14/2026	09:00 AM - 05:00 PM CT	1,695.00	**Buy Now** **Enroll**

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FAQ

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Ten (10) business days' notice is required to reschedule a class with no additional fees. Notify TOPTALENT LEARNING as soon as possible at 469-721-6100 or by written notification to info@toptalentlearning.com to avoid rescheduling penalties.

How do I enroll for this class?

Please contact our team at 469-721-6100; we will gladly guide you through the online purchasing process.

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What is your late policy?

If a student is 15 minutes late, they risk losing their seat to a standby student. If a student is 30 minutes late or more, they will need to reschedule. A no-show fee will apply. Retakes are enrolled on a stand-by basis. The student must supply previously issued courseware. Additional fees may apply.

What happens when I finish my class?

You will receive a 'Certificate of Completion' once you complete the class. If you purchased an exam voucher for the class, a team member from TOPTALENT LEARNING will reach out to discuss your readiness for the voucher and make arrangements to send it.