

MS-4017: Manage and Extend Microsoft 365 Copilot Course

Price: 695

Duration: 1 days

Delivery Methods: Virtual

Overview

[Description](#)

Overview

This one-day instructor-led course shows IT professionals how to plan, deploy, govern, and extend Microsoft 365 Copilot in a secure, compliant enterprise environment. You'll learn how to implement Copilot for your organization, apply data-security and Zero Trust principles, manage Copilot configurations across devices and services, and extend Copilot via agents, Graph connectors, and skills.

By the end of the class, you'll have a clear governance-ready pathway for Copilot, be positioned to enable business-driven AI-powered assistants, and understand how to maintain both operational control and extensibility in Microsoft 365.

Audience Profile

This course is designed for Microsoft 365 administrators, IT professionals, and solution architects responsible for deploying and managing Copilot capabilities across the organization.

Prerequisites

Participants should have practical experience administering Microsoft 365 services and a foundational understanding of security, identity (Entra ID), and data handling. Basic knowledge of Microsoft Copilot concepts is beneficial.

Course Outline

1 - Prepare your organization for Microsoft 365 Copilot

Implement Microsoft 365 Copilot

Examine data security and compliance in Microsoft 365 Copilot

2 - Manage Microsoft 365 Copilot administration

Apply principles of Zero Trust to Microsoft Copilots

Manage Microsoft Copilot

Manage Microsoft 365 Copilot

3 - Prepare and manage Microsoft 365 Copilot extensibility

Microsoft 365 Copilot extensibility fundamentals

Choose a Microsoft 365 Copilot extensibility development path

Manage Microsoft 365 Copilot extensibility

Course Schedule

Date	Time	Price	Options
06/12/2026	08:00 AM - 03:30 PM CT	695.00	Buy Now Enroll

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FAQ

What if I have to reschedule my class due to conflict?

Ten (10) business days' notice is required to reschedule a class with no additional fees. Notify TOPTALENT LEARNING as soon as possible at 469-721-6100 or by written notification to info@toptalentlearning.com to avoid rescheduling penalties.

How do I enroll for this class?

Please contact our team at 469-721-6100; we will gladly guide you through the online purchasing process.

What happens once I purchase a class?

You will receive a receipt and an enrollment confirmation sent to the email you submitted at purchase. Your enrollment email will have instructions on how to access the class. Any additional questions our team is here to support you. Please call us at 469-721-6100.

What is your late policy?

If a student is 15 minutes late, they risk losing their seat to a standby student. If a student is 30 minutes late or more, they will need to reschedule. A no-show fee will apply. Retakes are enrolled on a stand-by basis. The student must supply previously issued courseware. Additional fees may apply.

What happens when I finish my class?

You will receive a 'Certificate of Completion' once you complete the class. If you purchased an exam voucher for the class, a team member from TOPTALENT LEARNING will reach out to discuss your readiness for the voucher and make arrangements to send it.