55238 SharePoint Online for Administrators

Price: 1894

Duration:

Delivery Methods: Virtual

Overview

This course will introduce the audience to SharePoint Online Administration in Office 365 and explain and demonstrate the configuration options for SharePoint Online. The course is appropriate for existing SharePoint on-premises administrators and new administrators to Office 365 who need to understand how to correctly setup SharePoint Online for their company. The course will also help SharePoint on-premise administrators understand the differences between SharePoint on-premises and SharePoint Online.

Course Objectives

After completing this course, students will gain the skills to:

- Understand the architecture of SharePoint Online
- Have knowledge of all the components in SharePoint Online
- Have on hands on experience configuring the components of SharePoint Online
- Have hands on experience configuring the options
- Work with Site Collections and storage options
- Manage user profiles and social profiling
- Understand and configure data connectivity in SharePoint Online
- Build a taxonomy structure
- Understand and configure Search in SharePoint Online
- Configure and deploy apps
- Understand and define Enterprise content management and data loss prevention.
- Configure additional options and features in SharePoint Online such as Information Rights Management

Who Should Attend?

This course is designed for Administrators who need to setup, configure and manage SharePoint Online as part of their Office 365 Administration.

Agenda

1 – INTRODUCTION TO OFFICE 365 AND SHAREPOINT ONLINE

2 – WORKING WITH SITE COLLECTIONS

3 – MANAGING USER PROFILES

4 – WORKING WITH DATA CONNECTIONS

5 – MANAGING THE TERM STORE

6 – CONFIGURING SEARCH

7 – CONFIGURING APPS

8 – ENTERPRISE CONTENT MANAGEMENT IN SHAREPOINT ONLINE

9 – MANAGE OPTIONS FOR SHAREPOINT ONLINE

Course Schedule

Date	Time	Price	Options

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