An Introduction to Power Automate

Price: 765

Duration: 1 days

Delivery Methods: Virtual

Overview

In this workshop, participants will gain foundational knowledge about Microsoft Power Automate, a powerful tool for automating repetitive business processes. Homework will be assigned for practice between the introduction and advanced sessions.

Learning Objectives:

- Understand the core features and capabilities of Power Automate.
- Explore the different Power Automate applications and their use cases.
- Learn about the building blocks of cloud flows in Power Automate.
- Discover real-world scenarios where Power Automate can streamline tasks.
- Understand how process mining can enhance process efficiency.
- Create a simple cloud flow to automate a business process.
- Learn how to leverage Copilot for building cloud flows.

Course Outline

An Introduction to Power Automate

Lesson 1: What is Microsoft Power Automate?

- Benefits of automation
- Accessing Power Automate

Lesson 2: Getting Started with Power Automate

- Understanding capabilities of Power Automate

- Using Power Automate templates to build a flow
- Navigating Power Automate
- Reviewing runs and identify Flow vulnerabilities
- Modifying a Power Automate flow
- Turn off or delete a Power Automate

Lesson 3: Creating a Power Automate flow

- Review steps to determine flow content
- Using Copilot to create a simple Coud automation
- Editing Cloud Automation
- Adding simple logic to flow

Lesson 4: Integration

- Review connectors
- Connecting to Excel
- Connecting to SharePoint
- Integrating with Outlook Email

Lesson 5: Review of Administration and maintenance

- Maintaining a Power Automate
- View history and analytics
- Sharing a Power Automate
- Export and import Power Automate Flows

Course Schedule

Date	Time	Price	Options
10/05/2026	**08:00 AM - 04:00 PM CT**	**765.00**	**Buy Now Enroll**

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